



CITY OF COLLEGEDALE

**Operating Budget
Fiscal Year 2019-2020**



Mission Statement	Municipal Building and Codes
Budget Overview	
General Fund Revenue Summary	Other General Government
	Police Department
General Fund Revenues	Fire Protection
Expenditures Summary	Public Works
Legislative	Parks and Recreation
Municipal Court	Debt Service
Election Expense	Technology Fund
Administration	Sewer Enterprise Fund
Planning	Airport Enterprise Fund

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Drug Fund

“The City of Collegedale exists to serve its citizens by exemplifying and embracing our core tenets of Justice, Safety, and Efficiency by fostering an environment of diversity, community culture and effective use of resources.”

Mission Statement

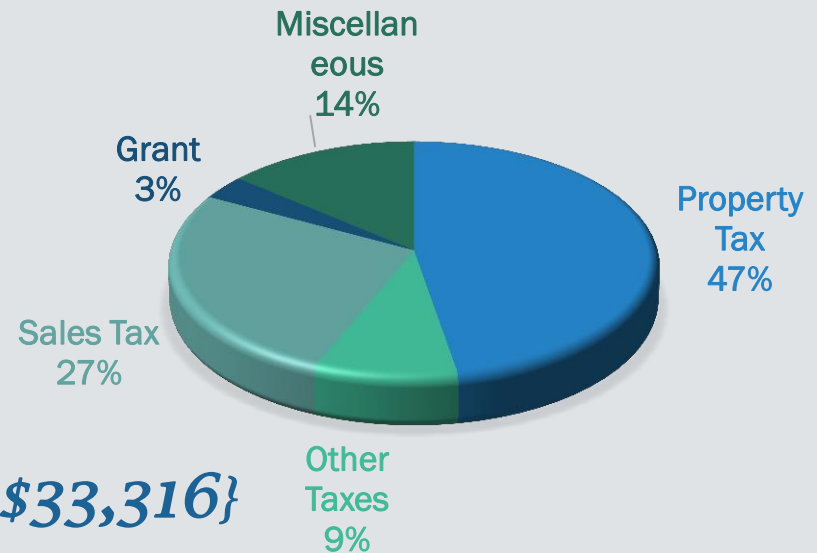
This budget brings all the departments of the city together, and with the help of the key managers and their team, the city's future will be enhanced and stabilized for the upcoming fiscal years.

The city consists of five funds:

- General Fund
- Technology Fund
- Sewer Enterprise Fund
- Airport Enterprise Fund
- Drug Fund

Budget Overview

Property Tax	\$5,497,100
Other Taxes	\$1,047,400
Sales Tax	\$3,089,000
Grant	\$385,000
Miscellaneous	\$1,612,494
Total	\$11,630,994



{\$.01 of Property Tax= \$33,316}

General Fund Revenues Summary

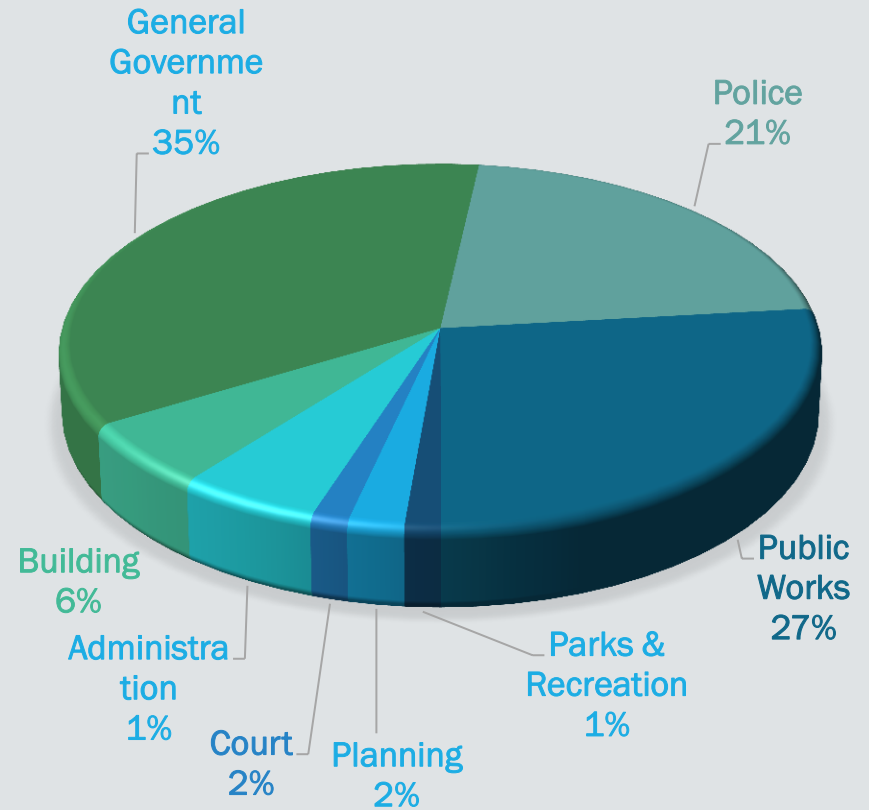
COA	Detail	FY 18/19	FY 19/20	Inc./ (Dec.)	%
31110	Property Tax	\$4,197,100	\$5,497,100	\$1,300,000	31%
31120	Utility Tax	\$155,600	\$155,600	\$0	0%
31610	Local Sales Tax	\$2,173,440	\$2,353,200	\$179,760	8%
31730	Mixed Drink Tax	\$0	\$8,900	\$8,900	—
31800	Business Tax	\$170,560	\$189,800	\$19,240	11%
31911	Telephone Franchise Tax	\$5,100	\$5,600	\$500	10%
31912	Cable Franchise Tax	\$96,100	\$98,100	\$2,000	2%
31920	Hotel/Motel Tax	\$25,200	\$115,100	\$89,900	357%
32610	Building Permits	\$80,256	\$82,400	\$2,144	3%
32613	Economic Development Fee	\$3,600	\$3,600	\$0	0%
33400	Grant Revenue	\$0	\$320,000	\$320,000	—
33420	Federal Law Enforcement Grant	\$63,000	\$65,000	\$2,000	3%
33510	State Sales Tax	\$690,500	\$735,800	\$45,300	7%
33520	State Income Tax	\$100	\$100	\$0	0%
33530	State Beer Tax	\$181,600	\$185,900	\$4,300	2%

General Fund Revenues

COA	Detail	FY 18/19	FY 19/20	Inc./.(Dec.)	%
33551	State Gas Tax	\$275,100	\$298,600	\$23,500	9%
33553	State Gas Inspection Fee	\$16,750	\$16,750	\$0	0%
33591	TVA Gross Receipts Tax	\$93,400	\$93,400	\$0	0%
33801	Coalition	\$0	\$85,705	\$85,705	---
34410	Refuse Collection Contract	\$15,000	\$15,000	\$0	0%
34762	Library	\$48,700	\$51,600	\$2,900	6%
35110	City Court Fines and Costs	\$316,700	\$316,700	\$0	0%
36100	Interest Earnings	\$36,500	\$68,900	\$32,400	89%
36330	Sale of Surplus Property	\$2,100	\$27,100	\$25,000	1190%
36350	Insurance Reimburse	\$0	\$3,000	\$3,000	---
36950	Donations	\$5,100	\$1,000	(\$4,100)	-80%
36961	Transfer from Fund Balance	\$1,300,000	\$769,339	(\$530,661)	-41%
36972	Appropriation from Sewer Fund	\$15,000	\$15,000	\$0	0%
36990	Miscellaneous Revenues	\$169,000	\$52,700	(\$116,300)	-69%
	Total Revenues	\$10,135,506	\$11,630,994	\$1,495,488	15%

General Fund Revenues

Planning	\$257,233
Municipal Court	\$170,609
Administration	\$647,204
Municipal Building and Codes	\$672,012
General Government	\$4,104,120
Police Department	\$2,448,637
Public Works	\$3,100,874
Parks and Recreation	\$165,454
Total	\$11,566,143



Expenditure Summary

Acct	Detail	FY 18/19	FY 19/20	Inc./ (Dec.)	%
171	Fees of Officials (Planning Commission)	\$2,700	\$2,700	\$0	0%
	Total	\$2,700	\$2,700	\$0	0%

**Legislative
41100**

As the place where justice starts, it is the mission of the Collegedale Municipal Court to serve the people of the City of Collegedale and the State of Tennessee by efficient and accessible administration of justice for all, and to treat all persons with integrity, fairness, and respect.



Municipal Court 41210

Acct	Detail	FY 18/19	FY 19/20	Inc./.(Dec.)	%
111	Salaries	\$107,099	\$113,526	\$6,427	6%
112	Overtime	\$140	\$140	\$0	0%
141	OASI	\$8,298	\$8,815	\$517	6%
252	Legal Services: Judge	\$43,100	\$45,255	\$2,155	5%
329	Other Operating Supplies	\$2,873	\$2,873	\$0	0%
	Total	\$161,510	\$170,609	\$9,099	6%

**Municipal Court
41210**

Acct	Detail	FY 18/19	FY 19/20	Inc./ (Dec.)	%
259	Election Expense	\$4,100	\$0	(\$4,100)	----
	Total	\$4,100	\$0	(\$4,100)	----

Election Expense
41400



The administration of the City of Collegedale strives to operate a cost-efficient, customer-oriented service whose actions are transparent to the taxpayers resulting in innovative solutions and quality results for the city.

**Administration
41600**

Acct	Detail	FY 18/19	FY 19/20	Inc./.(Dec.)	%
111	Salaries	\$490,088	\$582,440	\$92,352	19%
112	Overtime	\$990	\$990	\$0	0%
141	OASI	\$38,784	\$46,074	\$7,290	19%
533	Equipment Lease	\$17,700	\$17,700	\$0	0%
	Total	\$547,562	\$647,204	\$99,642	18%

Administration
41600

Acct	Detail	FY 18/19	FY 19/20	Inc./.(Dec.)	%
111	Salaries	\$126,939	\$153,046	\$26,107	21%
112	Overtime	\$100	\$100	\$0	0%
141	OASI	\$9,933	\$11,987	\$2,054	21%
236	Business/Lobbying Initiative	\$17,100	\$17,100	\$0	0%
237	Collegedale Tomorrow Foundation	\$5,000	\$75,000	\$70,000	1400%
	Total	\$159,072	\$257,233	\$98,161	62%

Planning & Economic Development 41700



The Collegedale Building & Codes Department strives to achieve excellence in all facets of building inspections through providing timely, efficient and thorough building inspections, as well as building a positive working relationship within the building community, consumers and citizens alike.

Municipal Building & Codes 41810

Acct	Detail	FY 18/19	FY 19/20	Inc./.(Dec.)	%
111	Salaries	\$187,387	\$210,524	\$23,137	12%
112	Overtime	\$250	\$250	\$0	0%
141	OASI	\$14,752	\$16,623	\$1,871	13%
193	Janitorial Supplies	\$8,510	\$9,297	\$787	9%
241	Utilities	\$138,439	\$134,116	(\$4,323)	-3%
245	Telephone/Cell Phones	\$82,350	\$90,952	\$8,602	10%
294	Inspection/Code Enforcement	\$7,250	\$7,600	\$350	5%
331	Vehicle Fuel	\$3,600	\$3,300	(\$300)	-8%
332	Vehicle Parts and Repairs	\$4,374	\$3,800	(\$574)	-13%
335	Building Repair/Maintenance	\$51,074	\$50,550	(\$524)	-1%
344	Safety Program	\$5,550	\$0	(\$5,550)	-100%
900	Capital Outlay	\$0	\$145,000	\$145,000	----
	Total	\$503,536	\$672,012	\$168,476	33%

900-Capital Outlay

- Library Carpet-\$26,000
- City Hall Roof-\$119,000

Municipal Building & Codes 41810

Acct	Detail	FY 18/19	FY 19/20	Inc./.(Dec.)	%
134	Retention and Incentive Plan	\$82,400	\$87,200	\$4,800	6%
135	Benefit Consulting Fees	\$2,900	\$2,900	\$0	0%
137	Health Reimbursement Arrangement	\$85,000	\$95,000	\$10,000	12%
138	Long Term Disability	\$16,698	\$18,621	\$1,923	12%
142	Medical Insurance	\$749,550	\$803,129	\$53,579	7%
143	Retirement	\$303,039	\$371,079	\$68,040	22%
145	Life Insurance	\$3,265	\$3,371	\$106	3%
147	Unemployment Taxes	\$7,300	\$7,300	\$0	0%
148	Training and Education	\$67,900	\$73,900	\$6,000	9%
180	Library Funding	\$464,000	\$476,237	\$12,237	3%
181	Local Option Sales Tax Commission	\$21,734	\$23,532	\$1,798	8%

Other General Government 41990

Acct	Detail	FY 18/19	FY 19/20	Inc./-(Dec.)	%
190	Consulting Services	\$27,400	\$32,500	\$5,100	19%
191	City Attorney	\$37,677	\$37,677	\$0	0%
211	Postage	\$6,500	\$6,500	\$0	0%
231	Advertising and Newsletter	\$6,800	\$10,300	\$3,500	51%
238	Dues and Memberships	\$22,200	\$19,200	(\$3,000)	-14%
239	Recreation and Holiday Programs	\$74,100	\$74,100	\$0	0%
252	Legal Services: Retainer	\$8,900	\$8,900	\$0	0%
254	Accounting and Auditing	\$33,300	\$33,300	\$0	0%
258	Humane Society	\$50,860	\$50,860	\$0	0%
298	Property Tax Commission	\$83,942	\$109,942	\$26,000	31%

Acct	Detail	FY 18/19	FY 19/20	Inc./ (Dec.)	%
299	Hotel/Motel Tax	\$252	\$1,151	\$899	357%
301	Computer Support	\$114,100	\$124,100	\$10,000	9%
308	Bank/Credit Card Fees	\$17,135	\$17,135	\$0	0%
309	Coffee Machine and Supplies	\$2,300	\$2,300	\$0	0%
310	Office Supplies	\$32,511	\$32,511	\$0	0%
344	Safety	\$0	\$5,550	\$5,550	----
510	Insurance	\$217,000	\$266,000	\$49,000	23%
	Total	\$2,538,763	\$2,794,295	\$255,532	10%

190 Consulting Services

➤ \$5,100 added for Parks & Rec.

238 Dues & Memberships

➤ \$3,500 added for Parks & Rec.

301 Computer Support

➤ \$10,000 added for payroll software

510 Insurance

➤ \$3,000 added for Parks & Rec.



It is the mission of the Collegedale Police Department to provide effective police services that will instill high public confidence, community trust, and support. Our goal is to enforce the laws fairly and impartially with integrity and professionalism. We will constantly strive to ensure peace and security through a sensitive, caring, and creative police service.

Police Department 42100

Acct	Detail	FY 18/19	FY 19/20	Inc./ (Dec.)	%
111	Salaries and Reserve Officers	\$1,236,576	\$1,304,199	\$67,623	5%
112	Overtime	\$45,000	\$50,000	\$5,000	11%
141	OASI	\$97,160	\$102,710	\$5,550	6%
148	Training and Education	\$74,630	\$84,630	\$10,000	13%
238	Dues and Memberships	\$2,400	\$2,505	\$105	4%
262	Repair/Maintenance: Equipment	\$16,575	\$18,625	\$2,050	12%
290	Records Management Fees	\$4,895	\$13,328	\$8,433	172%
293	Dispatch Contract	\$132,017	\$142,000	\$9,983	8%
313	SORT Operations	\$35,250	\$36,400	\$1,150	3%
319	Equipment and Supplies	\$43,073	\$50,000	\$6,927	16%
323	K-9 Unit	\$10,840	\$13,300	\$2,460	23%
326	Clothing and Uniforms	\$41,000	\$52,250	\$11,250	27%

Acct	Detail	FY 18/19	FY 19/20	Inc./-(Dec.)	%
329	Other Operating Supplies	\$13,100	\$13,000	(\$100)	-1%
331	Vehicle Fuel	\$52,000	\$60,000	\$8,000	15%
332	Vehicle Parts and Repairs	\$42,820	\$42,150	(\$670)	-2%
534	NCIC Computer Rental	\$65,650	\$66,540	\$890	1%
742	Public Relations	\$5,050	\$5,000	(\$50)	-1%
900	Capital Outlay	\$70,000	\$392,000	\$322,000	460%
	Total	\$1,988,036	\$2,448,637	\$460,601	23%

900-Capital Outlay

➤ 8 Vehicles

Acct	Detail	FY 18/19	FY 19/20	Inc./.(Dec.)	%
170	Confined Space Fees	\$6,447	\$6,643	\$196	3%
297	Fire Protection	\$748,405	\$765,768	\$17,363	2%
731	ISO Rating Adjustment	\$30,000	\$30,000	\$0	0%
	Total	\$784,852	\$802,411	\$17,559	2%

**Fire Protection
42200**



Public Works

43000 Public Works Department

43260 Waste Disposal and
Collection

Acct	Detail	FY 18/19	FY 19/20	Inc./ (Dec.)	%
111	Salaries	\$695,534	\$787,046	\$91,512	13%
112	Overtime	\$2,865	\$2,865	\$0	0%
141	OASI	\$54,400	\$61,483	\$7,083	13%
247	Street Lighting	\$4,459	\$4,054	(\$405)	-9%
326	Clothing and Uniforms	\$12,534	\$13,411	\$877	7%
328	Landscaping Supplies	\$26,931	\$26,931	\$0	---
329	Other Operating Supplies	\$12,234	\$12,234	\$0	0%
331	Vehicle Fuel	\$28,782	\$36,265	\$7,483	26%
332	Vehicle Parts and Repairs	\$38,939	\$43,222	\$4,283	11%
340	Other Repair/Maintenance Supplies	\$42,369	\$48,755	\$6,386	15%
342	Sign Parts and Supplies	\$8,396	\$9,320	\$924	11%
344	Safety Supplies	\$11,036	\$9,601	(\$1,435)	-13%
400	Road Repair Material	\$69,399	\$62,281	(\$7,118)	-10%

Public Works

43000

Acct	Detail	FY 18/19	FY 19/20	Inc./ (Dec.)	%
410	Roads/Streets Resurfacing	\$377,396	\$617,013	\$239,617	63%
900	Capital Outlay	\$1,030,000	\$1,115,500	\$85,500	8%
	Total	\$2,415,274	\$2,849,981	\$434,707	18%

900-Capital Outlay

- Small UTV-\$7,500
- Sheds-\$60,000
- Edgmon Roundabout Design-\$98,000
- Dump Truck Grant-\$400,000 (*\$320,000 reimbursed from TDOT)
- Prospect Church-\$550,000

Total= \$1,115,500

The Park and Recreation Departments mission is to provide places, avenues, and recreational opportunities for all people to gather, celebrate, learn and engage in activities that promote health, well-being, community, and the environment.



Parks & Recreation 43190

Acct	Detail	FY 18/19	FY 19/20	Inc./-(Dec.)	%
111	Salaries	\$66,087	\$91,395	\$25,308	38%
112	Overtime	\$100	\$100	\$0	0%
141	OASI	\$5,189	\$7,159	\$1,970	38%
236	Collegedale Recreation Program	\$19,000	\$20,000	\$1,000	5%
237	Parks & Recreation Foundation	\$0	\$9,000	\$9,000	----
239	Recreation & Holiday Programs	\$9,300	\$19,300	\$10,000	108%
319	Equipment & Supplies	\$14,100	\$14,000	(\$100)	-1%
329	Other Operating Supplies	\$1,300	\$1,300	\$0	0%
331	Fuel	\$0	\$700	\$700	----
332	Vehicle Parts and Repairs	\$0	\$2,000	\$2,000	----
340	Other Repair/Maintenance Supplies	\$0	\$500	\$500	----
	Total	\$115,076	\$165,454	\$50,378	44%

Parks & Recreation

43190

Acct	Detail	FY 18/19	FY 19/20	Inc./ (Dec.)	%
111	Salaries	\$64,854	\$70,138	\$5,284	8%
112	Overtime	\$600	\$600	\$0	0%
141	OASI	\$5,036	\$5,446	\$410	8%
295	Landfill Services	\$82,240	\$84,708	\$2,468	3%
296	Greenwaste Recycle	\$12,463	\$13,959	\$1,496	12%
302	Garbage Carts	\$6,000	\$15,000	\$9,000	150%
329	Other Operating Supplies	\$1,067	\$1,067	\$0	0%
331	Vehicle Fuel	\$8,460	\$9,814	\$1,354	16%
332	Vehicle Parts and Repairs	\$18,576	\$23,591	\$5,015	27%
535	Commercial Waste Pick-Up	\$14,570	\$14,570	\$0	0%
900	Capital Outlay	\$0	\$12,000	\$12,000	----
	Total	\$213,866	\$250,893	\$37,027	17%

900-Capital Outlay

➤ Yard Dog Tractor

Waste Collection & Disposal

42260

Acct	Detail	FY 18/19	FY 19/20	Inc./.(Dec.)	%
633	Debt Service: Interest	\$65,230	\$84,714	\$19,484	30%
639	Debt Service: Principle	\$420,000	\$420,000	\$0	0%
	Total	\$485,230	\$504,714	\$19,484	4%

**Debt Service
49000**

- REVENUE **\$2,000** [35110]
- EXPENSES **\$1,000** [42100-329]

Technology Fund Overview

[123]

Revenues & Expenditures



Sewer Enterprise Fund Overview {412}

COA	Detail	FY 18/19	FY 19/20	Inc./.(Dec.)	%
36100	Interest Earnings	\$5,300	\$8,000	\$2,700	51%
37003	Transfer from Fund Balance	\$2,225,000	\$2,000,000	(\$225,000)	-10%
37210	Sewer Service Charges	\$2,815,777	\$3,251,405	\$435,628	15%
37296	Sewer Tap Fees	\$30,000	\$30,000	\$0	0%
37950	Debt Service from WWTa	\$26,282	\$26,961	\$679	3%
	Total	\$5,102,359	\$5,316,366	\$214,007	4%

Sewer Enterprise Fund Revenues

Acct	Detail	FY 18/19	FY 19/20	Inc./ (Dec.)	%
111	Salaries	\$135,959	\$148,294	\$12,335	9%
112	Overtime	\$1,500	\$1,500	\$0	0%
134	Retention and Incentive Plan	\$1,947	\$2,132	\$185	10%
141	OASI	\$10,550	\$11,508	\$958	9%
241	Utilities	\$108,000	\$100,000	(\$8,000)	-7%
340	Other Repair/Maintenance Supplies	\$43,962	\$43,962	\$0	0%
900	Capital Outlay	\$2,225,000	\$2,281,000	\$56,000	3%
917	CD Pump Station	\$363,000	\$363,000	\$0	0%
	Total	\$2,889,918	\$2,951,396	\$61,478	2%

900 Capital Outlay

- Jet/Flushing Trailer-\$65,000
- Pump Station Storage-\$1,000,000
- Vet Park Line-\$1,000,000

CMOM Projects

- CCTV and Cleaning-\$60,000
- Manhole Rehab-\$130,000

Equipment

- 4x4 UTV-\$11,000
- Equipment Trailer-\$15,000

TOTAL=\$2,281,000

Sewer Enterprise Fund Expenses 52211

Disposal & Treatment

Acct	Detail	FY 18/19	FY 19/20	Inc./ (Dec.)	%
243	Sewer Treatment Payment	\$1,408,951	\$1,549,846	\$140,895	10%
	Total	\$1,408,951	\$1,549,846	\$140,895	10%

**Sewer Enterprise Fund
Expenses
52213**

Administration

Acct	Detail	FY 18/19	FY 19/20	Inc./.(Dec.)	%
138	Long Term Disability	\$687	\$687	\$0	0%
142	Medical Insurance	\$35,580	\$37,466	\$1,886	5%
143	Retirement	\$10,866	\$13,433	\$2,567	24%
510	TML Insurance	\$7,931	\$7,931	\$0	0%
540	Depreciation	\$217,117	\$236,537	\$19,420	9%
633	Debt Service: Interest	\$122,328	\$112,744	(\$9,584)	-8%
639	Debt Service: Principle	\$267,932	\$277,696	\$9,764	4%
760	Transfer to General Fund	\$15,000	\$15,000	\$0	0%
	Total	\$677,441	\$701,494	\$24,053	4%

**Sewer Enterprise Fund
Expenses 52217**

■ REVENUES **\$5,316,366**

■ EXPENSES

52211: General Sewer Expense \$2,951,396

52213: Disposal & Treatment \$1,549,846

52217: Administration \$701,494

TOTAL EXPENSES: **\$5,202,736**

SURPLUS \$113,630

Sewer Enterprise Fund Overview

54121

Revenues & Expenditures



Airport Enterprise Fund Overview{431}

COA	Detail	FY 18/19	FY 19/20	Inc./((Dec.))	%
33400	Grant Revenue	\$0	\$238,574	\$238,574	----
36990	Miscellaneous Revenues	\$350	\$425	\$75	21%
37512	Hangar Rentals	\$277,087	\$287,456	\$10,369	4%
37521	State Maintenance Reimbursement	\$14,300	14,300	\$0	0%
37531	Sale of Aviation Fuel	\$90,750	\$92,598	\$1,848	2%
37532	Sale of Jet Fuel	\$9,180	14,625	\$5,445	59%
37538	Sale of Oil	\$1,275	\$1,275	\$0	0%
	Total	\$392,942	\$649,253	\$256,311	65%

Airport Enterprise Fund Revenues

Acct	Detail	FY 18/19	FY 19/20	Inc./.(Dec.)	%
111	Salaries	\$137,347	\$91,834	(\$45,513)	-33%
112	Overtime	\$500	\$500	\$0	0%
134	Retention and Incentive Plan	\$4,493	\$2,169	(\$2,324)	-52%
138	Long Term Disability	\$498	\$210	(\$288)	-58%
141	OASI	\$10,798	\$7,191	(\$3,607)	-33%
142	Medical Insurance	\$20,137	\$14,509	(\$5,628)	-28%
143	Retirement	\$7,888	\$4,079	(\$3,809)	-48%
145	Life Insurance	\$107	\$54	(\$53)	-50%
146	Worker's Compensation	\$3,934	\$1,967	(\$1,967)	-50%
147	Unemployment Taxes	\$500	\$250	(\$250)	-50%
237	Advertising	\$6,684	\$6,684	\$0	0%
241	Utilities	\$13,156	\$13,551	\$395	3%

Airport Enterprise Fund Expenses 52500

Acct	Detail	FY 18/19	FY 19/20	Inc./.(Dec.)	%
245	Telephone	\$3,253	\$3,383	\$130	4%
266	Repair/Maintenance: Building	\$29,200	\$29,200	\$0	0%
310	Office Supplies	\$2,260	\$2,260	\$0	0%
329	Other Operating Supplies	\$4,375	\$4,375	\$0	0%
331	Vehicle Fuel	\$2,275	\$2,275	\$0	0%
332	Vehicle Parts and Repairs	\$2,500	\$2,500	\$0	0%
340	Other Parts, Tools & Repairs	\$5,400	\$5,400	\$0	0%
355	Oil for Resale	\$1,275	\$1,275	\$0	0%
357	Fuel for Resale: Jet Fuel	\$7,650	\$11,700	\$4,050	53%
358	Fuel for Resale: AvGas	\$82,500	\$80,520	(\$1,980)	-2%
359	Other Items for Resale	\$753	\$527	(\$226)	-30%
510	Insurance	\$2,275	\$2,503	\$228	10%

Acct	Detail	FY 18/19	FY 19/20	Inc./ (Dec.)	%
730	95% State 5% Local	\$0	\$251,130	\$251,130	----
900	Capital Outlay	\$0	\$38,000	\$38,000	----
	Total	\$349,758	\$578,046	\$228,288	65%

900-Capital Outlay

➤ Hangar Purchase

■ REVENUES

\$649,253

■ EXPENSES

\$578,046

SURPLUS: \$71,207

Airport Enterprise Fund Overview {431}

■ REVENUE (Drug Fines) **\$2,000**

[35110]

■ EXPENSES (Drug Miscellaneous) **\$1,000**

[42100-329]

Drug Fund Overview {619}

In conclusion, the key management and their fellow staff members, in conjunction with the finance department, have developed a budget with compiling documents to create a plan for their departments as well as the upcoming year for the City of Collegedale. The teamwork and efficiency from all within are timeless and commendable.